

Home Economics Careers and Technology

Program of Excellence Recertification

Program Self-Review Recertification Questionnaire

Directions: Please answer the following questions by checking either “yes” or “no” in the corresponding box and describe in detail any changes that have occurred in the last three years and/or the current status. If no changes have occurred, please indicate this as well.

1. Curriculum and Instruction

- a. Has there been a change in courses or career pathways being offered? Yes No

- b. Has there been a change in the enrollments? Yes No

- c. Does the curriculum align with the current Home Economics Careers and Technology Content Standards:
 (QI-A, B, D, & G) Yes No

- d. Is the curriculum organized and sequenced around one or more HECT Career Pathways
 (QI-A, C, H, & I) Yes No

- e. Does the curriculum provide students’ activities designed to enhance academic skills in math, language, arts, science, communication, and technology, and foster integration across disciplines?
 (QI-E, F, & J) Yes No

- f. Does the curriculum serve the needs of all students and are resources available to assist with remediation for successful course completion:
 (QI-K, L, & M) Yes No

- g. Is the course/program articulated with feeder schools, high schools, ROCs, community colleges and four-year institutions?
 (QI-O) Yes No

- h. Are business and industry-sponsored resources and support used in the program?
(Q1-N) Yes No

2. Leadership, Career, and Citizenship Deveopment

- a. Is there an affiliated FCCLA chapter that is integral to instruction and do all CFS and/or HERO students have the opportunity to participate in chapter, region, and state leadership and career development activities?
(Q2-A to D) Yes No

3. PRACTICAL APPLICATION OF OCCUPATIONAL SKILLS

- a. Does the HECT program include a variety of work-based learning activities such as classroom simulations or work-based experiences or paid/unpaid job-site experiences that are directly related to classroom instruction?
(Q3-A) Yes No
- b. If the HERO program includes community-based and/or work-site experiences or paid/unpaid job-site experiences, do students have a specific training plan and training agreement and supervision by a credentialed instructor(s), and when appropriate, by the on-site supervisor?
(Q3-B & C) Yes No

4. Qualified and Competent Personnel

- a. Have any staffing changes occurred in the program? Yes No
- b. Does the current staff have appropriate credentials/experience and involvement in an ongoing program of professional development designed to enhance the quality of HECT instruction?
(Q-4-A to G) Yes No

5. Facilities, Equipment, and Materials

- a. Have there been any major additions or changes related to facilities, equipment, and materials?
 Yes No
- b. Are the facilities, equipment, and materials comparable to and/or simulate those currently used by business and industry, and meet the needs of all students?
(Q5A & B) Yes No
- c. Are facilities, equipment, and materials regularly maintained, replaced, repaired, and updated to meet safety rules and regulations?
(Q5-C & D) Yes No

6. Community, Business, and Industry Involvement

- a. Has the program advisory committee met a minimum of twice a year to provide advice, support, counsel, and verification related to program/course content and standards, equipment and materials, program planning, articulation, and special populations?
(Q6-A to H) Yes No
- b. Has the advisory committee reviewed the program using the nine quality criteria for a Program of Excellence and indicated their recommendations regarding Recertification in the minutes?
(Q6-H & I) Yes No

7. Career Guidance

- a. Do career guidance activities include recruitment, program information and promotional activities for students, parents, and counselors to ensure students enroll in HECT courses/programs consistent with their aptitudes, interests, abilities, and career goals.
(Q7-A, B & D) Yes No
- b. Are students provided instruction that includes career awareness and exploration, career planning, employability skills, and articulation options related to the career pathway course/program and relevant to their career pathway goals?
(Q7-A to E) Yes No

8. Program Promotion

- a. Is there a plan for program promotion and recruitment throughout the school year that utilizes materials that are updated annually to reflect the HECT programs' organization, sequence, and benefits:
(Q8-A to E) Yes No

9. Program Accountability and Planning

- a. Are a variety of standards-based assessments used to measure students' performance in the application of career-technical and academic skills and knowledge of occupational tasks?
(Q9-A) Yes No
- b. Is there an annual program assessment including a review and/or development of a program improvement plan using input from instructors, administrators, students, other staff, and advisory committee members?
(Q9-B to D) Yes No
- c. Are funding sources clearly identified and guidelines for use of these funds provided to the instructional staff for budget development and monitoring expenditures?
(Q9-E) Yes No
- d. Is a follow-up system being used to gather information from HECT program completers regarding their educational and employment status, and their opinions and suggestions regarding the program?
(Q9-F & G) Yes No