

Part II. Certification

HOME ECONOMICS CAREERS AND TECHNOLOGY EDUCATION

Determining Eligibility for Application (Recognition)

HECT teachers should use the following to determine if their program(s) are eligible for recognition.

Program: Consumer and Family Studies
 Home Economics Related Occupations Career Pathway Program

Career Pathway(s): _____

1. Name of Programs/Department

- Use Home Economics Careers and Technology Programs as umbrella title
- Use Consumer and Family Studies (formerly Consumer and Homemaking Education)
- Use HERO career pathway program titles

2. Curriculum and Instruction

- Aligned program content with the Model Curriculum Standards.
- Implemented a comprehensive introductory course (9-10th grade).
- Career pathway consists of three courses. (comprehensive core, specialized, and a HERO course)
- Interdisciplinary projects and curriculum integration is evident

3. Career Guidance

- The Home Economics Career Path Planner is used with students annually.
- Both Consumer and Family Studies and Home Economics Related Occupations programs are articulated with middle grade and community colleges/universities as appropriate.
- Informational meetings and brochures are used on an ongoing basis.
- Career pathway materials have been developed and shared

4. Business and Industry Partnerships/Involvement

- The Home Economics Careers and Technology teachers are involved in industry partnerships
- An CFS program advisory committee meets twice annually with members representing community agencies, parents, middle grade CFS and community college instructors, students and school counselors or administrators.
- A HERO career path advisory committee meets twice annually with business and industry representatives who reflect the career path program as well as parents, students, educators, employers and labor union representatives

5. Facilities, Equipment and Materials

- The facilities have been painted and refurbished recently
- Instructional materials and resources reflect current technology
- Are comparable to those used in business and industry and/or homes in the community

6. FCCLA Leadership and Citizenship Development

- FCCLA Chapter is established and currently affiliated with the National FCCLA
- Leadership and citizenship skills instruction is provided throughout the program
- Members and advisors participate in region and state activities annually

7. Program Promotion

- Program promotion activities are conducted throughout the year
- Program promotion videos, fliers and brochures are updated annually
- Instructors and students create *favorable "PR" opportunities*.

8. Program Accountability/ Planning/ Assessment

- The performance assessment system is based on content standards
- A variety of authentic assessments are ongoing: portfolios, projects, presentations, writing and written responses, work samples, etc.
- Annual program reviews are conducted to keep the program on the cutting edge

9. Professional Development

- Instructors annually participate in professional conferences, workshops and seminars or internships designed to enhance or expand their knowledge of Home Economics Careers and Technology
- Instructors hold valid credentials to teach assigned courses
- Instructor(s) use a variety of instructional strategies/materials and effective teaching techniques to enhance student learning

10. Work-based Learning

- CFS programs provide career awareness and exploration activities in the nine home economics related career pathways (job shadowing, career fairs, speakers, field trips, volunteer experiences, and community service projects)
- HERO programs provide mentoring experiences, laboratory based simulations, and supervised occupational experiences ranging from observation to complex job performances as determined by industry validated standards

11. The program meets or exceeds most criteria and may be ready to be certified as a program of excellence!

- My program is ready to be certified as a **Program of Excellence!**
(Contact your Home Economics Careers & Technology Regional Supervisor)

HOME ECONOMICS CAREERS AND TECHNOLOGY

STATEMENT OF INTENT TO APPLY FOR PROGRAM CERTIFICATION

The following secondary Home Economics Careers and Technology Education Program intends to apply for program certification.

- () Home Economics Careers and Technology Education Program: Middle Grades
- () Consumer and Family Studies Education Program: (CFS) High School or Adult School
- () Home Economics Related Occupations (HERO) Career Pathway Programs

- Child Development and Education
- Consumer and Family Studies
- Family and Human Services
- Fashion and Interior Design
- Food Science, Dietetics and Nutrition
- Food Service and Hospitality
- Hospitality, Tourism, and Recreation
- Interior Design, Furnishings and Maintenance

School/Site _____ Phone () _____

Address _____
Street or P.O. Box Number

_____ City State Zip

School District or Regional Occupational Center or Program (ROC/P):

_____ Phone () _____

Address _____

_____ City State Zip

Home Economics Careers and Technology Department Personnel:

Department Chair: _____

Starr Members: _____

Statement of Intent Submitted By: _____
Contact Person Title

Administrator: _____
Signature Title

(Submit to Regional Supervisor prior to _____)

**HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION
PROGRAM IMPROVEMENT AND CERTIFICATION**

Course Inventory

1. The _____ School/District/ROC/P programs will participate in the Program of Excellence Program Certification for the following programs:

_____ Consumer and Family Studies Program
_____ Home Economics Related Occupations Career Pathway Programs
List Career Pathways:

2. Please complete the chart for all Consumer and Family Studies Courses currently offered.

COURSE TITLE	MS	HS	ROCP	CBEDS CODE	ENROLLMENT

3. Please list in the chart below each HERO career pathway program course for the current year.

HERO CAREER PATHWAY PROGRAM:					
COURSE TITLE	MS	HS	ROCP	CBEDS CODE	ENROLLMENT

2ND HERO career pathway program (if applicable):

HERO CAREER PATHWAY PROGRAM:					
COURSE TITLE	MS	HS	ROCP	CBEDS CODE	ENROLLMENT

NOTE: Make additional copies of this form if more than three programs are going to be certified.

4. AUTHORIZATION

Site Contact Administrator

Career Technical Education/ROCP Director

Site Chairperson/Lead Teacher

()

Site Telephone Number

HOME ECONOMICS CAREERS AND TECHNOLOGY (HECT)

Program: _____ School Site _____

PROGRAM OF EXCELLENCE STATUS REPORT
MIDDLE SCHOOL, HIGH SCHOOL, ROCP FORM

Please read the performance statements below and circle the response that describes the degree to which your program satisfies each criterion.

NOTE: Complete one form for each program/course.

0 = Does not exist conditions named 1 = Exists on a limited basis 2 = Meets conditions stated 3 = Exceeds

- 0 1 2 3 **A. Name of Department and Program**
The department uses HECT, Consumer and Family Studies (CFS) and Home Economics Related Occupations (HERO) Career Pathway Titles.
- B. Quality Criteria**
- 0 1 2 3 **1. Curriculum and Instruction**
- a. Content of the Program has been assessed against and modified to meet the HECT Content Standards.
 - b. Curriculum is organized and sequenced around one or more HECT Career Pathways.
 - c. Instruction is competency-based, sufficient in duration, current and relevant, and reflects the knowledge, attitudes, and skills currently required in the identified career path.
 - d. The curriculum has been designed to serve the needs of all students including those with special needs.
 - e. A comprehensive core introductory course has been implemented.
 - f. The career pathway consists of at least three of the following core courses (comprehensive, specialized, and HERO courses).
 - g. Integration across disciplines is evident in planning, curriculum development, instruction and assessment.
- 0 1 2 3 **2. Leadership, Careers and Citizenship Development**
- a. An affiliated FCCLA Chapter is integral to instruction, is conducted by appropriate instructors, and is supported by the administration of the local education agency.
 - b. Leadership, citizenship, career, and interpersonal skills instruction is provided throughout the program.
 - c. Members and advisors participate in region and state activities annually.
- 0 1 2 3 **3. Practical Application of Occupational Skills**
- a. The program includes classroom simulations of work-based experiences or paid/unpaid work-based experiences.
 - b. CFS programs provide career awareness and exploration activities in the nine home economics related career pathways (job shadowing, career fairs, speakers, field trips, volunteer experiences, community service projects.)
 - c. HERO programs provide mentoring experiences; laboratory based simulations, and supervised occupational experiences ranging from observation to complex job performances as determined by industry validated standards.
- 0 1 2 3 **4. Qualified and Competent Personnel**
- a. Instructors hold valid teaching credentials authorizing the teaching of assigned courses and/or programs.
 - b. Each teacher uses a variety of instructional strategies/materials and effective teaching techniques to enhance student learning.
 - c. Instructors annually participate in professional development activities that are designed to enhance or expand their knowledge of Home Economics Careers and Technology Education.
- 0 1 2 3 **5. Facilities, Equipment, and Materials**
- a. Facilities, equipment, and materials are comparable to those currently used by business and industry and/or homes in the community and reflect current technology.
 - b. Facilities and equipment are purchased and/or modified to accommodate the needs of special populations.

- 0 1 2 3 **6. Community, Business, and Industry Involvement**
- a. The advisory committee is made up of representatives having skills in and knowledge of occupations(s) for which instruction is provided.
 - b. The advisory committee provides advice, support, counsel, written recommendations, and verification pertaining, but not limited, to the following: instructional content, job placement, standards and benchmarks, new technology, and current industry practices.
 - c. A CFS program advisory committee meets twice annually with members representing community agencies, parents, middle grade CFS and community college instructors, students and school counselors or administrators.
 - d. A HERO career path advisory committee meets twice annually with members representing business and industry who reflect the career path program, as well as parents, students, educators, employers and labor union representatives.
- 0 1 2 3 **7. Career Guidance**
- a. Career Guidance activities include recruitment, program information, and promotional activities for students, parents, and counselors.
 - b. Instruction includes career planning, employability skills, articulation options and provides students with information relevant to their career path goals.
- 0 1 2 3 **8. Program Promotion**
- a. There is a plan for program promotion and recruitment throughout the school year.
 - b. Equal access to programs and services is available to all students including these students with special needs.
 - c. Promotional activities are conducted to improve articulation with feeder schools and advanced training/education agencies.
 - d. Promotional videos, fliers and brochures are updated annually.
- 0 1 2 3 **9. Program Accountability and Planning**
- a. A standards-based assessment system is used to measure students' performance in the application of career and academic skills and knowledge of occupational tasks.
 - b. A variety of authentic assessments are ongoing; portfolios, projects and presentations, written responses, work samples, scenarios etc.
 - c. A Program Improvement Plan exists that is based on the analysis of data collected for program accountability.
 - d. A follow-up system is being used which gathers information about program completers.

Home Economics Careers and Technology

CERTIFICATION DOCUMENTATION FILES

Create a documentation file for each Quality Criteria. Files for Quality Criteria 1, 3, 4, 5, 6, and 9 should contain one page descriptive overviews of the ways in which the program meets the criteria. Files for 2, 7, and 8 should contain a calendar with brief descriptions of the activities.

1. Curriculum and Instruction

- _____ Course outlines aligned with HECT content standards*
- _____ Course sequence(s) for career pathways(s)*
- _____ Course schedules for Fall and Spring*
- _____ List of special needs students in each identified category
- _____ Database of program completers (name, career pathway, address)
- _____ Copy of certificate provided to program completers
- _____ Program completion data
- _____ Copies of articulation agreements
- _____ List of courses meeting district or UC/CSU a-g requirements (if applicable)
- _____ Evidence of cross-disciplinary integration and collaboration
- _____ Evidence of academic reinforcement

2. Leadership, Career, and Citizenship Development

- _____ FCCLA student leadership and career development activities program of work calendar
- _____ Copy of current affiliation with state association
- _____ List of CRE participants: Region (State, if applicable)
- _____ List of chapter meetings held during current year
- _____ List of region meetings attended during current year
- _____ Evidence of FCCLA integration in classroom instruction

3. Practical Application of Occupational Skills

A. CFS

- _____ List of work-based learning opportunities related to course content (e.g. field trips, speakers, job shadowing, and mentoring experiences, community service, or simulations)

B. HERO

- _____ List of work-based learning opportunities provided
- _____ List of work-based learning sites
- _____ Sample copy of training plans (file available to review)
- _____ Sample copy of training agreements (file available to review)

C. CFS and/or HERO

- _____ Examples of authentic assessment: portfolios, projects
- _____ Completed CFS or HERO competency profiles

4. Qualified and Competent Personnel

- _____ Teaching schedule for Fall and Spring
- _____ Copies of current teacher credentials
- _____ Teacher profiles from certification document (CT-12)
- _____ Evidence of business/industry experience (HERO only)
- _____ Professional development plan for each program instructor
- _____ List of professional organization memberships

5. Facilities, Equipment and Materials
 - _____ Description of maintenance provided
 - _____ Description of replacement procedures
 - _____ Description of safety practices
 - _____ Current inventory of equipment (required by Perkins)

6. Community, Business, and Industry Involvement
 - _____ Advisory committee membership (list name, title, organization)
 - _____ Advisory committee agendas and minutes for Fall and Spring (need to show name, title and organization of those present). For Recertification minutes need to show recommendations and need to be submitted in advance.*

7. Career Guidance
 - _____ Calendar of HECT career guidance activities
 - _____ One copy of career pathway planner used (file available for review)
 - _____ Meeting records and/or copies of memos, invitations, etc.
 - _____ College/University requirements (samples of information provided)
 - _____ Industry recruitment materials (e.g. letter of invitation, brochures)
 - _____ List of career speakers and/or field trip sites

8. Program Promotion
 - _____ Calendar of program promotion activities
 - _____ Promotional activities-copies of materials and/or pictures of PR activities
 - _____ Program brochure(s)*
 - _____ Advisory committee endorsements (as applicable)

9. Program Accountability and Planning
 - _____ Course sequences for career pathways (refer to Quality Criteria #1)
 - _____ Department budget
 - _____ Student follow-up form used
 - _____ Student follow-up results
 - _____ Job market data (HERO only)
 - _____ Community needs assessment (CFS only)
 - _____ "Program Self-Review and Assessment" (used for certification)* (App-1)
 - _____ "Self-Review Recertification Questionnaire" (used for recertification)*
 - _____ "Program Improvement Plan" (development based on program self-review and assessment)* (App-2)
 - _____ District plans (Perkins, other)
 - _____ District, county, state or national recognition
 - _____ Accreditation review (WASC – FOL)
 - _____ Program Quality Review (PQR) (if applicable)
 - _____ Coordinated Compliance Review (CCR) (if applicable)

*Indicates materials that must be submitted in advance

Home Economics Careers and Technology

**PROGRAM IMPROVEMENT AND
PROGRAM OF EXCELLENCE CERTIFICATION
Chairperson/Lead Teacher Checklist For Validation Review**

ACTIVITY	ARRANGEMENT
Staff determines that the program is ready for Validation Review. Visitation date is set.	Date of Validation Review:
Chairperson contacts HECT Regional supervisor and sends required documents. (see OV-3, Step 10).	Selected Certification documentation is reviewed prior to the visit.
Chairperson communicates the date and explains purpose of the review and the interviews to appropriate administrators, counselors, etc.	<input type="checkbox"/> Principal/Administrator <input type="checkbox"/> District/ROC/P Administrator <input type="checkbox"/> Counselor(s) <input type="checkbox"/> Advisory Committee Member <input type="checkbox"/> Other(s) _____
A Visitation Schedule is developed (see CT-11 for example). Copy of schedule is sent to HECT Regional Supervisor. Determine locations of meetings, interviews, and Documentation File review.	Work Room Area: Certification Documentation File Location: Department Room: Counselors(s) Interview: Teacher Interview(s): Student Interview(s): Principal/Site Administrator Interview(s): Advisory Committee Member Interview(s):
Chairperson organizes the Certification Documentation File. (see list of suggested documents CT- 8/9)	Certification Documentation File Completed:
Gather other appropriate materials for review and have ready upon arrival.	Other materials:
Assure that staff, room, and time arrangements shown on visitation schedule are confirmed.	Confirmed with: Confirmed on:

**Home Economics Careers & Technology Education
PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM**

Suggested Schedule of Activities for Validation Review

TIME	ACTIVITY	PLACE
8:00 AM – 8:30 AM	Meet with principal/site administrator and department chairperson/lead teacher for review of planned activities.	Principal's/Site Administrator's Office
8:30 AM – 9:00 AM	Lead teacher and HECT Regional Supervisor plan strategies and visitation assignments.	Separate room as provided by site staff
9:00 AM – 12:00 noon	Classroom visitations. Observe facilities, equipment, instructional materials, etc. Meet and interview selected teachers during preparation period. Conduct student and other interviews.	All facilities utilized for instruction Selected workroom for interviews
	Meet with selected counselor(s) to conduct structured interview.	Counselor's Office
	Meet with advisory committee members to conduct structured interview.	Counselor's Office
	Review Certification Documentation Files.	Selected workroom
12:00 noon – 1:00 PM	Lunch with department members.	School Cafeteria
1:00 PM – 2:00 PM	Review Certification Documentation Files. Continue class visitations and facility observations.	Selected workroom
2:00 PM – 3:00 PM	Review completed Validation Review notes. Identify any discrepancies and determine status of certification.	Selected workroom
3:15 PM – 4:00 PM	HECT Regional Supervisor meets with site staff and administration to discuss Validation Review outcomes.	Selected workroom

Note: Schedule may be revised depending upon the number of classes to visit, and number of interviews to be conducted, etc.

HOME ECONOMICS CAREERS AND TECHNOLOGY EDUCATION

PROGRAM IMPROVEMENT AND PROGRAM OF EXCELLENCE CERTIFICATION

Teacher Profile

Name of Teacher: _____
First name Last name

Program/courses you are currently teaching:

Credentials held (include copies in Certification Documentation File):

Professional preparation (college, degree major-minor, etc.):

Work experience outside of education (business and industry, duties, and approximate dates):

Professional development during past three years (include attendance at conferences and professional association activities, demonstration programs, formal college courses, district sponsored activities, etc.):

Membership in professional and community organizations:

Additional experiences or qualifications not included above: (such as offices held, leadership roles, awards, etc.):

HOME ECONOMICS CAREERS AND TECHNOLOGY EDUCATION

PROGRAM IMPROVEMENT AND PROGRAM OF EXCELLENCE
CERTIFICATION

Professional Development Plan for: _____
Name of Teacher

Professional Growth Activity	Objective of Activity	Date	Hours

HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION

PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM

Teacher Interview Questions

This interview usually takes about 20 to 30 minutes.

We are in the process of collecting information needed to determine if the _____ program meets the criteria to be certified as a Program of Excellence. You are being asked to contribute information from your point of view. We are reviewing the _____ program, and you should answer each question only in terms of the _____ program.

(Note: The number following each question/statement in parentheses denotes the corresponding Quality Criteria number.)

1. How was the _____ curriculum modified to include standards/proficiencies from the HECT Content Standards. (1)
2. Please identify the academic courses, technical preparation courses sequences, and workplace learning sequences that are structured in career pathways. (1)
3. What process and/or activities are in place to insure integration across disciplines in curriculum development, instruction, and assessment? (1)
4. Please explain the instructional delivery system for citizenship, leadership, career development. Explain how FCCLA is used as an instructional strategy to provide training in the above areas. (2)
5. What services and/or resources are available to assist special populations with the practical application of occupational skills? (3)

6. What instructional strategies and effective teaching techniques are utilized to enhance student learning?
7. Who attended the current Leadership/Management Conference? Were materials from the conferences shared with staff? (4) NOTE: Check Teacher Profile for written response.
8. What professional development activities have staff members participated in this year? (4) NOTE: Check Teacher Profile for written response. Does the district/ROCP provide funds for professional development activities? (4)
9. How is equipment maintained, replaced, and repaired? (5)
10. Are facilities, equipment, and instructional materials of a quantity and quality necessary to meet stated instructional objectives? Do facilities, equipment and materials reflect current technology? (5)
11. What specific recommendations made by the advisory committee have been implemented? (6)
12. How do you work with guidance personnel to ensure students enroll in your HECT courses/programs consistent with their career pathway goals. (7)
13. How do you promote your program to inform target audiences about the advantages, quality, and availability of your program? (8)

Name of Interviewer

Date/Time

**HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION
PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM**

Site Administrator Interview Questions

This interview usually takes about 20 to 30 minutes.

We are in the process of collecting information needed to determine if the _____ Program meets the criteria to be certified as a Program of Excellence. You are being asked to contribute information from your point of view. We are reviewing the _____ program, and you should answer each question only in terms of the _____ program.

(Note: The number following each question/statement in parentheses denotes the corresponding Quality Criteria number.)

1. How are courses structured to career pathways? Are you satisfied that the skills and knowledge taught are valid and currently required in the identified career pathway? (1)

2. How does the HECT Department help students achieve both academic and career competences? (1)

3. What evidence do you have that the instructional staff uses a variety of instructional strategies/materials and effective teaching techniques to enhance student learning? (4)

4. Who evaluates the HECT Department staff? What is the format and how often does it occur? (4)

5. What opportunities are teachers provided for frequent involvement in professional development activities? (4)

6. Do you feel that the instructional space and facilities allocated to the HECT Department are adequate for meeting the instructional objectives and individual needs of all students? (5)

7. Are facilities and equipment used in the HECT Department/Course/Program comparable to those used by local business and industry establishments (HERO) or currently used in the home (CFS)? (5)

8. What is the policy for the regular maintenance, repair, and replacement of the equipment used in the HECT Department? (5)

9. What evidence do you have to insure counselors provide students with adequate information relevant to their career pathway goals and information to make occupational choices? (7)

10. How does the HECT and Counseling Departments promote the _____ program within the school and the community? (7)

11. How does the HECT Department recruit student recruiting? (8)

12. Do the HECT Department instructors use local job market information for curriculum planning? (9)

13. When planning for curricular and program changes, do HECT Department teachers make use of student information such as test data, dropout rates, etc.? (9)

14. How is the HECT program evaluated? What are the most recent results? (9)

15. Does the HECT Department have a Program Improvement Plan which sets forth agreed upon priorities for operation of the department's programs and activities? (9)

Name of Interviewer

Date/Time

**HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION
PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM**

Counselor Interview Questions

This interview usually takes about 10 to 15 minutes.

We are in the process of collecting information needed to determine if the _____
Program meets the criteria to be certified as a Program of Excellence. You are being asked to
contribute information from your point of view. We are reviewing the _____
program, and you should answer each question only in terms of the _____
program.

*(Note: The number following each question/statement in parentheses denotes the corresponding
Quality Criteria number.)*

1. Describe career guidance activities coordinated with the HECT Department. (7)

2. What specific activities are used by the Counseling Department to promote the HECT
program and/or recruit students into the program? (7)

3. What activity or process is used to inform parents about course/program availability and
options for students? (7)

4. How are students made aware of options for post-secondary education, advanced training,
and as well as career employment opportunities? (7)

5. Describe the process that's used to match a student's career path goal with enrollment in
HECT courses? (7)

6. What CSU/UC a-g and/or articulated courses are available for HECT students in this
program? (7)

7. What process is used for HECT students to annually review their career development plan?
(7)

8. How does the HECT Department support academic learning? (1)

Name of Interviewer

Date/Time

**HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION
PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM**

Student Interview Questions

This interview usually takes about 10 to 15 minutes.

We are collecting information to determine if the _____ program at this school meets the criteria to be certified as a Program of Excellence. You are being asked to give information from your point of view. Your opinions will help us better understand the program.

1. What Home Economics Careers and Technology (CFS or HERO) classes have you taken in (*middle or high*) school?

2. From your point of view as a student, what are the strengths of the HECT classes you have taken?

3. What kinds of academic learning does the HECT Department emphasize or support?

4. How did you hear about HECT classes? Why did you enroll?

5. When you decided to take HECT classes, were you given satisfactory descriptions of what the courses would cover?

6. Have you been provided with information about careers and jobs in your areas of interests?

7. Does your HECT program include work-based or on-the-job training experiences?

8. Are there enough supplies (*books, paper, supplies, etc.*) and equipment available and working, so you can complete your assignments on time?

9. What leadership and career skills have you learned in your HECT class or through FCCLA?

10. What are some ways the principal and counselors have supported the HECT program?

11. Are there any other comments you would like to make concerning the HECT program?

Name of Interviewer

Date/Time

**HOME ECONOMICS CAREERS & TECHNOLOGY EDUCATION
PROGRAM IMPROVEMENT AND CERTIFICATION SYSTEM**

Interview Questions

This interview usually takes about 10 to 15 minutes.

_____ Advisory Committee Member(s)

_____ Career Technical Education Director

_____ Other (*Specify*) _____

Name of Interviewer

Date/Time

We are in the process of collecting information needed to determine if the _____ Program meets the criteria to be certified as a Program of Excellence. You are being asked to contribute information from your point of view. We are reviewing the _____ program, and you should answer each question only in terms of the _____ program.

1. From your perspective, what are the major strengths of the HECT Program?

2. What are some unique aspects of the program?

3. What specific activities are used to promote the program and/or recruit students into the program?

4. Describe how the HECT Content Standards are being implemented.

5. Does the curriculum include the integration across disciplines and/or support academic learning?

6. What are some ways the program is supported by the administration?

7. Are any HECT courses used as alternative credit to meet academic graduation requirements, CSU/UC a-g, and/or articulate with community colleges? If so, identify the courses(s).

Are there any other comments you would like to make concerning the HECT Program?